

CHECKLIST
ON APPLICATION FOR NEW MALAYSIA MY SECOND HOME (MM2H)
AGENT LICENCE

Please Provide In 2 Copies

Applicant (✓)

Office (✓)

- | | | |
|---|--------------------------|--------------------------|
| 1. Complete of Form 1 (Regulation 3) signed by the director and bear the company’s stamp. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Two (2) recent passport-sized photographs of each member of Board of Directors and paid-up capital shareholders. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Complete working paper as per in the guidelines with relevant supporting letter. Such as: | <input type="checkbox"/> | <input type="checkbox"/> |
| • Copies of academic certificates on tourism/business of Shareholders/Board Of Directors | <input type="checkbox"/> | <input type="checkbox"/> |
| • Confirmation letter of working experience of shareholders/board of directors or staff | <input type="checkbox"/> | <input type="checkbox"/> |
| • Letter of foreign business networking (if related) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. <i>Memorandum and Articles of Association</i> (“carry related business in MM2H Program”) | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. * Copy of Form 9 – <i>Certificate of Incorporation</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. * Copy of Form 13 – <i>Change of Name of Company</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. * Copy of Form 24 – <i>Return of Allotment of Shares</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. * Copy of Form 32A – <i>Transfer of Securities</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. * Copy of Form 49 – <i>Return Giving Particulars in Register of Directors, Managers and Secretaries And Changes of Particulars</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| * Must be verified by company Secretary | | |
| 11. Applicants must not have any outstanding offer of compounds under AIP 1992 | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. RM100 for each application in the form of bank draft/money order/postal order under the name of <i>Pesuruhjaya Pelancongan</i> . | <input type="checkbox"/> | <input type="checkbox"/> |

COMPLETION DATE	
<input style="width: 100%;" type="text"/>	
Officer’s Name	: _____
Phone No.	: _____

Notes : _____

Check’s by : _____ Approved by : _____

Signature : _____ Signature: _____

Date : _____ Date: _____